



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

Odd Semester AY: 2017-18

Department of Management Studies
(Name of the Board) MBA BOE

Minutes of BOE Meeting

Held on December 23rd, 2017

Venue: Office of the Controller of Examinations, NHCE

Timings: 10:00 onto 1:00pm.

Sheela



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DEPARTMENT OF Management Studies

BOARD OF EXAMINATIONS

AGENDA

Agenda 1: Scrutiny of Questions papers - as received from Internal and External Setters, along with Scheme & Solutions (Course codes: _____) as received from COE Office, NHCE

Agenda 2: Mapping of questions (in each Question paper) as per Blooms' Taxonomy (Info on setting of questions in accordance with preplanned template of SEE QP has been given to setters in invitation letter)

Agenda 3: Record of deviations observed in set question papers, if any, with regard to Question Paper template and /or expectations of the concerned Board (Rejected papers to be specifically marked stating reasons of rejection along with signature of Chairman BOE and at least one External BOE Member)

Agenda 4: Handing over of Accepted and Rejected Question papers to Office of the COE, NHCE

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2	Welcome Address by Chairman- BOE and Introduction of members	
3	Scrutiny of Question papers –Internal and External Setters, along with Scheme & Solutions (Course: _____ Course code: _____) received from COE Office, NHCE	
4	Mapping of questions (in each Question paper) as per Blooms' Revised Taxonomy (<i>in accordance with preplanned template of SEE QP</i>)	
5	Record of deviations observed in set question papers, if any, with regard to Model Question Paper and /or expectations of the concerned Board (Rejected papers to be specifically marked stating reasons of rejection along with signature of Chairman BOE and at least one External BOE Member at end of manuscript)	
6	Handing over of Accepted and Rejected Question papers to Office of the COE, NHCE	
7	Vote of Thanks by Chairman- BOE	

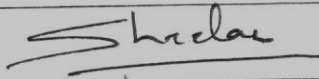
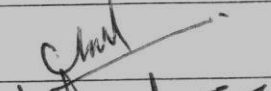

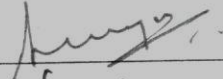
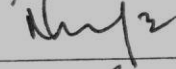

BOE MBA MEMBERSAY: 2017-18

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Sl No.	Category	Name, designation and Affiliation	(Official) Email id	Mobile No.
1	Chairperson (HOD)	Dr. Sheelan Misra	hod_mba@newhorizonindia.edu	9900911649
2	Members (Internal)	Dr. SOOMYA NARAYANAN	Soomyagr@newhorizonindia.edu	9952389812
		Prof. Baby Nijya Fenton	babynf@newhorizonindia.edu	8861612930
		Prof. S. SANTOSH KUMAR	Santosh041183@gmail.com	9964377796
3	Members (External)	Dr. JAMES THOMAS	Jamestyl2000@gmail.com	9945675721
		Dr. A. ANURADHA	hod_mba@citech.edu.in	9964795238

Members present in BOE

Meeting held on 23/12/2017

SL.NO	NAME	DESIGNATION AND AFFILIATION	SIGNATURE
1	Dr. SHEELAN MISRA	Prof & HOD & NHCE	
2	Dr. JAMES THOMAS	Prof & HOD & OCyE	
3	Dr. A. ANURADHA	Prof & HOD & CITech	
4	Dr. SOUMYA NARAYANAN	Prof & HOD & NHCE	
5	Prof. BABY NIVIYA FESTON	Senior Amt. Professor & NHCE	
6	Prof. S. SANTOSH KUMAR	Senior Amt. Professor & NHCE	
7			
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WELCOME ADDRESS BY THE CHAIRMAN- BOE

INTRODUCTION OF MEMBERS

Minutes:

Dr. Shradan Mishra, Chairman-BOE, MBA & HOD-MBA welcomed all the BOE members to the meeting.

Members present were:

1. Dr. James Thomas, HOD-MBA- Oxford
2. Dr. Anuadha, HOD-MBA- CIT
3. Dr. Sowmya, HOD- Life Skills, NHCE
4. Mrs. Miviya, Sr. A.P., MBA
5. Mr. Santosh, Sr. A.P., MBA.

Agenda 1: Scrutiny of Question papers – received from Internal and External Setters, along with Scheme & Solutions from COE Office, NHCE

(Members may please add/delete information in both Question paper and Scheme & solutions in red color ink pen, in case of deviations)

Minutes:

All the members have been handed over the OPs of respective subject specialization and has been asked to add or delete information, if required both in OP or Scheme.

Agenda 2: Mapping of questions (in each Question paper) as per Blooms' Revised Taxonomy (in accordance with preplanned template of SEE QP)

Minutes:

All the members were advised to follow & evaluate QPs handed on the Bloom's Revised Taxonomy as per the preplanned template of SEE QPs.

Agenda 3: Record of deviations observed in set question papers, if any, with regard to Question Paper template and /or expectations of the concerned Board

(Rejected papers to be specifically marked stating reasons of rejection along with signature of Chairman BOE and at least one External BOE Member at end of manuscript)

Minutes:

All the papers have been accepted by the BOE members. few papers required slight modification, which was modified by the BOE members in consultation with BOE - chairman.

Agenda 4: Handing over of Accepted and Rejected Question papers to Office of the COE, NHCE

Sl.No	Course Name	Course Code	No. of Papers Accepted	No. of Papers Rejected	Reason if Rejected
1	Mgmt Principles Concept	MBA 11			
2	Business Econ & Env.	12			
3	OTRM	13			
4	AFM	14			
5	CGES	15			
6	MM	16			
7	HRM	17			
8	MC-I	18			

VOTE OF THANKS BY THE CHAIRMAN-BOE

After the completion of scrutiny of all the QPs, BoE- Chairman, Dr. Sheela Nisar, thanked all the members for their kind cooperation and attention and being present for the meeting.